



**BEAVER DAM HIGH SCHOOL
PORTFOLIO CHECKLIST
CLASS OF 2014 SOPHOMORE REQUIREMENTS**
(Keep this checklist at the beginning of your portfolio items for grade 10.)

ACADEMIC DEVELOPMENT

Student Check	Advisor Initials	Portfolio Items
		Best Work Samples with Best Work Summary Form (one from each of the following areas):
		▪ Writing Sample with Summary form
		▪ Math Sample with Summary form
		▪ Social Studies Sample with Summary form
		▪ Science Sample with Summary form
		▪ Elective Sample with Summary form
		WKCE Test Results
		Examining Your High School Transcript and Attendance (Fall 2012)
		End of Year Reflection (Spring 2013)
		<i>The following items are optional but highly recommended:</i>
		Co-Curricular/Community Involvement/Awards (ex: newspaper clippings, program from event, certificates)
		Letter of Recommendation(s)

CAREER DEVELOPMENT

Student Check	Advisor Initials	Portfolio Item
		Personal Mission Statement (Grade 10)
		Typical Interview Questions and Responses Grade 9 & 10
		WISCareers Interest Profiler (Grade 10)
		PLAN Test Results and Analysis (Grade 10) (or alternate assignment if absent)
		EXPLORE Test Results and Analysis (Grade 9) (or alternate assignment if absent)
		Test Connection Activity (Grade 10)
		Career Paper (Grade 10)
		Workplace Readiness Rating (Self-Rating)

Advisor Comments:
