



Family Access Quick Start Guide

For parents with multiple Beaver Dam students, please use the Student pull down menu to select the student whose information you wish to view or select All Students. Use the My Account tab to view your contact and account information. Please confirm that your contact information is correct. Please contact your child's school with any updates.



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Annual Registration — Complete beginning of school year forms (when available)

Calendar—View attendance, assignments, and other events for your child on the calendar.

Upcoming Events—Quick view of assignments and other events for your child. This is located on the right side of the Home screen.

Gradebook—View each teacher's gradebook for your student. Click on the grade for the term to see details of all assignments. Click the assignment grade to see the details of a specific assignment. Missing assignments are listed at the top.

Attendance—This link will show you absence types and reasons by period for your child.

Student Info—View basic demographic information about your student and/or family.

Food Service— View your family's lunch account balance, payments and your student's purchase history. You can make online payments by clicking on the "Make a Payment" link. Online payments are processed by eFunds for Schools. You may also send payments to your child's school.

Schedule—This shows the student's schedule for the current term or the current year.

Fee Management—This link will show you the current fees for your student and the current balance. You can make online payments by clicking on the "Make a Payment" link. Online payments are processed by eFunds for Schools. You may also send payments to your child's school.

Activities—This link shows any school activities your child participates in.

Health Info—Shows the vaccination records on file with the school for your student.

Login History—This link will show the login history and the detail of what was examined during a specific login. As an added measure of security, check the history periodically to ensure the login history matches your use of Family Access. Remember that students have their own login and a different level of access to some information.