## Family Access – Online Food Service & Fee Payments

The Beaver Dam Unified School District offers parents the option to make online payments for food service and student fees. All payments made through Family Access are processed by RevTrak. RevTrak charges a processing fee per transaction. **The Beaver Dam Unified School District does not receive any money from the processing fee.** 

Once you create your account via Family Access, you can login to your RevTrak account through Family Access or go directly to the RevTrak webstore: **bdusd.revtrak.net** 

If you do not wish to pay a processing fee, you may submit any fee and/or food service payments via cash or check to your child's school. We are not able to take in-person credit/debit card payments.

Log in to Family Access from the link on the bdusd.org website and select either Food Service or Fee Management from the left menu bar.

	ily Access NEAS FLYNN	LINDA FLYNN-FLETCHER
Home Ethnicity/Race Calendar Attendance Student Info Food Service Fee Management Conferences Portfolio	NEAS FLYNN No messages were found.	
Health Info Login History		

Click on Make A Payment from either the Food Service or Fee Management tab:

	nmily Access HINEAS FLYNN		LINDA FLYNN-FLETCHER	
Hamo	Food Service		Applications	
Home	Current Account Balance	Today's Lunch Menu	Lunch Calendar	
Ethnicity/Race	Family: \$0.00	No lunch menu details are available for the current date.		
Calendar	Lunch Type: NORMAL		and for the carrent date.	
Attendance	PHINEAS (PRAIRIE VIEW ELEMENTARY) View Totals   Make a Payment			
Student Info	There are no payment records	for this student.		
Food Service				
Fee Management				
Conferences				



## Family Access

LINDA FLYNN-FLETCHER My Account

## PHINEAS FLYNN

Home	Fee Man	agement					
	Unpaid E	Balance		Print R	eports		
Ethnicity/Race	PHINEAS	S: 30.00		PHINEA	S: Fee Inv	oice	
Calendar							
Attendance		6 View Fees   Vie	ew Payments   View Totals	Make a Pa			
Student Info	School Year	Due Date	Fee Description	Amount Charged	Amount Paid	Amount Due	Remainin Du
Food Service	2024	Fri Jul 28, 2023	ELEM REGISTRATION	30.00	0.00	30.00	30.0
Fee Management							
ree management							
Conferences							

This will take you to the RevTrak webstore where you can select which fees you would like to pay or accounts you would like to add money to.

BEAVER D	AM UNIFIED SCHOOL DISTRICT			
Browse $\sim$	services $\sim$	HOME	LOGIN	CART
Skyward	Log Cut Of Skyward	Skyward Default Item		
A ALL	FOOD ACCOUNTS			
FOOD REQUIRED FEES OPTIONAL FEES	LINDA FLYNN-FLETCHER Family Account Balance \$0.00 Make one-time payment REQUIRED FEES PHINEAS FLYNN FELERG ELEM REGISTRATION \$30.00 ADD TO CART			
	ELEM REGISTRATION Due Jul 28, 2023 OPTIONAL FEES You successfully signed in to Shyward, however there are no accounts that have optional fees			

If you are paying a fee, click ADD TO CART next to the fee you would like to pay.

If you are adding money to your food service account, you can make a payment in the increments provided or you can add a different amount in the box provided. Once you have added the amount, click ADD TO CART.

**PLEASE NOTE:** Food Service Accounts are FAMILY ACCOUNTS. If you have more than one student in the District, you only need to add money to one student's account and it will be available for all students listed under your Food Service account to use.

	One-Time Payn	nent	
~	Please type in how much you \$50, or \$100.	would like to deposit or select \$25.	
	\$50, 01 \$100.	Balance \$0.00	
	\$ 50.00	PAY \$25 PAY \$50 PAY \$100	
<u>ut Of Skyward</u>	CANCEL	ADD TO CART	

Your cart amount will pop out on the right side of the screen. From here, you can either check out or click the left arrow to add more items to your cart. The processing fee will apply at the end of the checkout process.

< CART
Clear Cart SKYWARD FOOD SERVICE For: Linda Flynn-Fletcher Family Account (019353) REMOVE \$50.00
SUB TOTAL \$50.00

If this is your first time using the RevTrak webstore, when you select CHECKOUT, you will be required to create an account. After that, your account information will be recognized.

CHECKOUT
Log in to the Web Store
Select an account
Add another account
CREATE NEW ACCOUNT

Once your RevTrak account has been created, you will complete the checkout process by filling out your billing information. This will automatically link to your RevTrak account.

CHECKOUT	CHECKOUT
BILLING	
First Name	PAYMENT VERIFY
Required	SELECT OR ADD NEW PAYMENT METHOD
Last Name	CONTINUE
Required	Payment Selection Name on Card Expires
Address	+ Add new Card + Add new eCheck
Address (cont.)	CONTINUE
City State	
Country Zip Code	
Phone	