



2018 – 2019 In-District Alternate School Placement Application

The Beaver Dam Unified School District accepts In-District Alternate School Placement requests for students to attend an elementary school other than the school designated for their address. Requests are granted based on specialized needs, special circumstances, class size, and the date the request was received.

For the 2018-19 school year, In-District Alternate Placement requests will not be accepted for incoming kindergarten, 1st grade, or 2nd grade students.

- ◆ The only exceptions will be for incoming kindergarten, 1st grade, or 2nd grade students that have older siblings already attending the requested school or rare special circumstances.
- ◆ In both of these cases, alternative school placement requests will be considered but are not guaranteed to be granted.

Application Due Date: Alternate Placement Applications are due on **May 1, 2018.**

Please complete a separate application for each student.

If approved, the alternative placement is in effect for **one year only**. Due to fluctuations in class sizes, a new request must be completed for every school year.

Notification of Approval or Denial: Notifications of approval or denial will be mailed to families by **August 1, 2018.**

Transportation: Parents must provide transportation if the alternate school placement is approved.

Submit the completed application to: Michelle Falkinham – District Registrar
705 McKinley St.
Beaver Dam, WI 53916
FalkinhamM@bdusd.org

If you have any questions, please contact: Jesse Peters – Elementary Coordinator
920-885-7380 ext. 4301
PetersJ@bdusd.org



2018 – 2019 In-District Alternate School Placement Application

Applications for the 2018 – 19 School must be submitted by May 1, 2018.

Return Application to: Michelle Falkinham – District Registrar • 705 McKinley St. • Beaver Dam, WI 53916

STUDENT INFORMATION

Student Last Name		Student First Name		Grade 2018-19
Address			Phone Number	
School Attending 2017-18	Neighborhood School		School Requested 2018-19	

PARENT INFORMATION

Parent 1 Last Name		Parent 1 First Name		Parent 1 Primary Phone
Parent 1 Address			Parent 1 Alternate Phone	
Parent 2 Last Name		Parent 2 First Name		Parent 2 Primary Phone
Parent 2 Address			Parent 2 Alternate Phone	

SIBLINGS – Please list any elementary age siblings

Last Name		First Name		Grade 2018-19
Last Name		First Name		Grade 2018-19

Please indicate your reason(s) for requesting an alternate school placement. **NOTE: Daycare needs will not be considered when making the decision regarding this alternate placement request.**

- | | |
|---|--|
| <input type="checkbox"/> Keep siblings in the same building | <input type="checkbox"/> Consistency in school placement |
| <input type="checkbox"/> Special/Unique Circumstances | <input type="checkbox"/> Class Size |

Reminder: Requests for incoming kindergarten and 1st grade students will not be accepted except for special circumstances (see attached letter).

I understand that this alternate placement request, if approved, is for one school year only. In addition, I understand that I must provide transportation for my child if the request is approved.

Parent/Guardian Signature

Date

FOR OFFICE USE ONLY

Date Received: _____

Time Received: _____

Received By: _____