

STUDENT ARRIVAL/DISMISSAL PROCEDURES

Kindergarten – 5th Grade

8:50 a.m. – 3:32 p.m.

STUDENT ARRIVAL

- Student supervision begins at 8:35 a.m. For your child's safety, please ensure they arrive at our school **no earlier than 8:35 a.m.**
- Buses will release students at 8:35 a.m.
- Upon arrival, students will enter through our main entrance and head outside for morning recess through our multipurpose room and 2nd/3rd grade hallway. Students may also participate in our breakfast program located in our multipurpose room.
- Classes begin at 8:50 a.m.
- Students should be in their classrooms ready to learn at 8:50 a.m. Students arriving to school after this time are considered tardy, and will need to check in with the office staff before proceeding to their classrooms.

STUDENT DISMISSAL

- Our school day ends at 3:32 p.m.
- Parents wanting to pick their children up in our building will be welcomed at **3:25 p.m.** to wait in our multipurpose room, sitting at designated grade level tables.
 - Parents should sit at their youngest child's grade level table. Your older child(ren) will meet you at that table.
 - Parents are able to exit our building with their children through our main entrance, or through the left side of our multipurpose room doors that exit to our large parking lot.

Early Childhood and 4 Year Old Kindergarten

AM Session - 8:50 – 11:20 a.m.

- Students should arrive **no earlier than 8:40 a.m.** and will sit at the picnic table outside the office with a parent/guardian.
- Parents picking their children up in our building will be welcomed at **11:10 a.m.** to wait at the picnic table outside the office. As school is still in session at this time, we appreciate the use of school level voices.

PM Session - 12:30 – 3:00 p.m.

- Students should arrive **no earlier than 12:20 p.m.** and will sit at the picnic table outside the office with a parent/guardian.
- Parents picking their children up in our building will be welcomed at **2:50 p.m.** to wait at the picnic table outside the office. As school is still in session at this time, we appreciate the use of school level voice.