



## VOLUNTEER APPLICATION AND CONSENT FORM

### **Part 1** See page 2 for Confidentiality Statement Part 2

It is the policy of the Board of Education of the Beaver Dam Unified School District to conduct **criminal background checks** of all individuals seeking to serve as volunteers working with our students in our schools or who accompany students on field trips. The information provided below will only be used to conduct such a background check. All information must be provided.

**Name** \_\_\_\_\_  
(Last) (First) (Middle)

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Home Phone** \_\_\_\_\_ **Cell Phone** \_\_\_\_\_

**Male**  **Female** **Race** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_

**Social Security Number** \_\_\_\_\_

The Human Resources Department keeps this information confidential. You may submit form in a sealed envelope.

**Maiden / Other Names** \_\_\_\_\_

All information provided above is true and correct to the best of my knowledge. I understand that misrepresentation or omissions may be cause for rejection or may be cause for subsequent dismissal as a volunteer.

I voluntarily and knowingly authorize any government agency, its officers, employees and agents to release any and all information regarding my criminal history to the Beaver Dam Unified School District, its officers, employees and agents.

I voluntarily and knowingly fully release and discharge, absolve, indemnify and hold harmless such agency, its officers and agents from any and all claims, liability, demands, causes of action, damages, or costs, including attorneys fees, present or future, whether known or unknown, anticipated or unanticipated, arising from or incident to the disclosure or release.

Please check any and all schools where you may volunteer:

Beaver Dam High School  Beaver Dam Middle School  Don Smith Learning Academy

Prairie View  Jefferson  Lincoln  South Beaver Dam  Wilson  Washington

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

See page 2 for Confidentiality Statement Part 2

# CONFIDENTIALITY STATEMENT

## Part 2

Volunteers are often in the school building and in the classroom where it is inevitable that they observe students' strengths, weaknesses, and behaviors.

In an effort to raise the consciousness of volunteers about the importance of every student's privacy, we require all volunteers to keep in mind that observations or information about students obtained as a result of volunteer efforts should be treated as confidential. Observations should not be shared with others. By volunteering, you are indicating a willingness to respect the privacy of the students you observe.

We also require that volunteers respect the privacy of staff if information of a personal or professional nature is overheard or observed at school.

If you have any questions about this policy, please contact the school principal.

I have read the Confidentiality Statement and my signature below indicates my willingness to abide by it.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

The Beaver Dam Unified School District, pursuant to Section 118.13, Wisconsin Statutes and PI-19, does not discriminate against pupils, citizens or patrons on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability in its education programs, activities, or operations. Further, no person may be denied admission to any school in this district or be denied participation in, be denied the benefits, or be discriminated against in any curricular, extracurricular, pupil services, recreational or other programs or facets of the district's operations. Federal law prohibits discrimination in employment on the basis of age, race, color, national origin, sex, religion or disability.